



Neighborhood Watch & Security

Block Captain Responsibilities

Works in liaison with the Neighborhood Watch Coordinator and Section Vice President to establish and maintain contact with assigned residents and provides to them the information and material necessary for the Neighborhood Watch and to join the Association and Security Patrol.

1. Works in liaison with the Neighborhood Watch Coordinator and Section Vice President to establish and maintain contact with assigned residents and provides them the information and materials necessary for the Neighborhood Watch program and join the Neighborhood Association and Security Patrol.
2. Makes personal visit to each assigned home to present Neighborhood Watch Program.
3. Welcomes new residents and explains the benefits of membership in the Association and Patrol and Email Alerts.
4. Makes sure residents know how to report criminal and suspicious activity (call 911).
5. Inform Section Vice President and Watch Coordinator of resident reports of criminal and suspicious activity.
6. Check for crime alert emails daily and inform residents without email of Crime Alerts.
7. Obtain and maintain information file on each assigned resident.
8. Provide residents and Watch Coordinator with Resident Information Sheet.
9. Inform Section Vice President and Watch Coordinator of vacancies or changes in occupancy.
10. Attend meetings of the Section Vice Presidents and Block Captains and other Watch meetings as may be called by the Watch Coordinator.

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